



Adobe® Acrobat® Connect™ Pro

InterCall Reservationless-Plus Integration Set up



www.intercalleurope.com

InterCall and Adobe have joined forces to provide you the ability to captivate your audience with interactive web meetings that are like nothing they've ever experienced before. Our strategic partnership combines our Reservationless-Plus audio conferencing service with Adobe's cutting edge online conferencing and collaboration solution, Acrobat Connect Pro.

Below you will find instructions for account administrators to configure their Acrobat Connect Pro 7.5 site to enable InterCall Reservationless-Plus audio integration for all users. Meeting hosts are able to configure settings for specific use in a meeting room. Please follow the configuration directions below for both account administrators and meeting organisers.

Audio Configuration for Administrators Only

To begin audio configuration go to the Adobe home page and follow the steps below.

ADOBE ACROBAT CONNECT PRO

Home | Content | Training | Meetings | Event Management | Reports | Administration

- 1 Click **Administration**

ADOBE ACROBAT CONNECT PRO

Home | Content | Training | Meetings | Event Management | Reports | Administration

- 2 Click **Audio Providers**

Home | Content | Training | Meetings | Event Management | Reports | Administration

Account | Users and Groups | Audio Providers

- 3 Highlight **InterCall** and select **Edit** to change provider status to Enabled and select **Save**

Provider	Provider Status	Provider Type
InterCall	Disabled	Integrated Telephony Ad...

Provider Information

Provider Name: InterCall

Provider Status: Disabled

Provider Type: Integrated Telephony Adaptor

- 4 Once InterCall is enabled as an audio provider, it can be enabled on individual profiles and in meeting rooms.

Provider	Provider Status	Provider Type
InterCall	Enabled	Integrated Telephony Ad...

Provider Information

Provider Name: InterCall

Provider Status: Enabled

Provider Type: Integrated Telephony Adaptor

Important: In order for audio integration to work properly you must have dial out enabled on your InterCall Reservationless-Plus audio conferencing account.

Please contact your InterCall representative if you have questions regarding enabling dial out on your Reservationless-Plus account.

Audio Configuration for Meeting Organisers

To begin audio configuration go to the Adobe home page and follow the steps below. Meeting hosts, limited administrators, and administrators can create audio profiles.

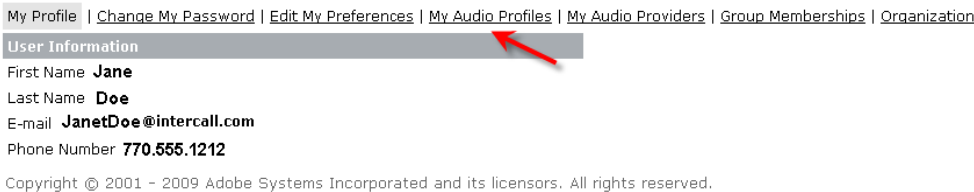
ADOBE ACROBAT CONNECT PRO



- 1 Click **My Profile**



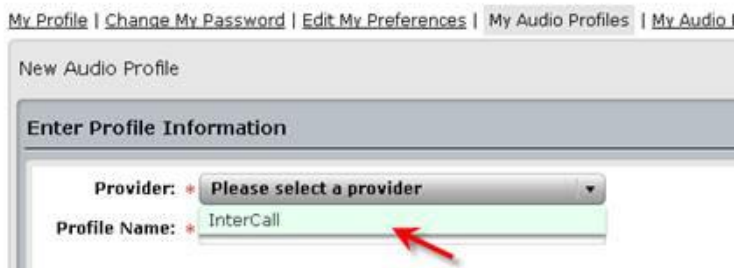
- 2 Click **My Audio Profiles**



- 3 Click **New Profile**



- 4 Select audio provider **InterCall**.



- 5 Create a Profile Name (i.e. My main conferencing number or provider)

Enter Profile Information

Provider:

Profile Name:

- 6 Fill in the remaining information and click **Save**. Saving the profile automatically enables it for use.

Enter Profile Information

Provider:

Profile Name:

Conference Code:

Leader Pin:

My Profile | Change My Password | Edit My Preferences | My Audio Profiles | My Audio Providers | Group Memberships | Organization

Audio Profile	Provider	Profile Status
InterCall	InterCall	Enabled
Main Audio Provider	InterCall	Enabled

Profile Information

Provider: InterCall

Profile Name: Main Audio Provider

Conference Number: +1 8886986934

Conference Code: 123456

Leader Pin: 1234

Profile Status: Enabled

Adding Audio to a Meeting or Room

To add Reservationless-Plus Audio to an Adobe Connect Pro Meeting Room, follow the steps below:

- 1 From your Adobe Home page, click **Create New: Meeting**

ADOBE ACROBAT CONNECT PRO My Profile | Help

Home | Content | Training | Meetings | Event Management | Reports | Administration

Create New:

My Calendar | My Training | Training Catalog | My Meetings | Resources

- 2 From the Enter Meeting Information page, fill in all required fields:

Enter Meeting Information

Enter Meeting Information > Select Participants > Send Invitations

Meeting Information

Name:

Custom URL:

(Leave this field blank for a system-generated URL, or include a unique URL path, hyphens. For example: "product-demo" will result in http://intercalldemo.acrobat.com/product-demo)

Summary:

(max length=1000 characters)

Start Time: December 2009

Duration: hours:minutes

Select Template:

Language:

Access:


Only registered users may enter the room (guest access is blocked)

Only registered users and accepted guests may enter the room

Anyone who has the URL for the meeting can enter the room

- 3 Scroll down to the Audio Conference Settings section. Select radio dial button for **Include this audio conference with this meeting** and select **InterCall** from the drop-down. Click **Save**

Audio Conference Settings

- Do not include any audio conference with this meeting.
- Include this audio conference with this meeting: 
(Please note that audio conference setting changes would be effective for new meeting sessions only.)
- Include other audio conference with this meeting.

Conference Number(s):

Moderator Code:

Participant Code:

- Update information for any items linked to this item.

* - indicates required fields

- 4 Click **Next** to invite attendees and send invitations, or click **Finish**.

Audio Conference Settings

- Do not include any audio conference with this meeting.
- Include this audio conference with this meeting:
(Please note that audio conference setting changes would be effective for new meeting sessions only.)
- Include other audio conference with this meeting.

Conference Number(s):

Moderator Code:

Participant Code:

- Update information for any items linked to this item.

* - indicates required fields



- 1 To confirm that audio integration has been properly added, start a meeting by clicking **Enter Meeting Room** at the bottom of the next page:

Audio Conference Details

Audio Profile: **InterCall**

Conference Number: **8886986934**

Conference Code: **123456**